



# Invitation - business

VU1\_en\_010410\_v1.0

## Invitation form for business visa applications

1. Information concerning the inviting company		PLEASE COMPLETE IN CAPITAL LETTERS
Company name	Homepage	
Company address in Denmark		
Zip code	City	
Telephone no.	Fax-no.	
E-mail		
Field of business	CVR-No.	

2. Information concerning the host company's contact person – the inviting party		PLEASE COMPLETE IN CAPITAL LETTERS
First name		
Surname		
Contact address if different from company address		
Zip code	City	
Branch and position	Telephone no./mobile	
Fax-no.	E-mail	

3. Information concerning the visa applicant – the person requiring the visa		PLEASE COMPLETE IN CAPITAL LETTERS
First name		
Surname		
Date of birth, dd-mm-yyyy	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
Nationality		
Address in home country	Zip code	
City	Country	
Telephone no.	E-mail	



4. Information concerning the applicant's company		PLEASE COMPLETE IN CAPITAL LETTERS
Company name	Homepage	
Company address	Zip code	
City	Country	
Field of business	Telephone no.	
Fax-no.	E-mail	
In which branch of the company is the applicant employed and in which capability?		

5. Information concerning your company's relation to the applicant or company employing the applicant	PLEASE COMPLETE IN CAPITAL LETTERS
Has your company previously been visited by the applicant?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If <b>yes</b> – when and with what purpose?	
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If <b>no</b> – has your company previously been visited by other representatives of the applicant's company?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If <b>yes</b> – when and with what purpose?	
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How long has your company had business relations with the applicants company?	
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How was the business relation between your company and the applicant's company established?	
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What is the estimated financial extent of the business relation between your company and the applicant's company?	
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6. Information concerning the upcoming visit	PLEASE COMPLETE IN CAPITAL LETTERS
When is the applicant to arrive?	How many days are you expecting the applicant?
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What is the purpose of the visit? – describe the business relation and the purpose of this specific visit	
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Are there any special circumstances to be taken into account concerning the visit?	
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**7. Information concerning the payment of costs in relation to the visit**

**PLEASE COMPLETE IN CAPITAL LETTERS**

Who is paying for the applicant’s travel expenses?

Applicant       Host

Who is financially responsible for the applicant during the stay?

Applicant       Host

Where will the applicant be staying during the visit?

**8. Financial situation in connection with travel and stay in Denmark?**

Will you, the host, vouch financially for the applicant in connection with travel and stay in Denmark?

Yes       No

If **yes** – please sign here \_\_\_\_\_

**9. Additional comments or information concerning the invitation or the visit – please enclose a program for the proposed activities to take place during the visit**

**PLEASE COMPLETE IN CAPITAL LETTERS**

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## 10. Declarations and information

### A. Sworn declaration of correctness

I hereby confirm that the information I have given in this form is correct.

If the information is found to be false, I am subject to the following penalties according to the Danish Criminal Code section 161, cf. Aliens Act section 40:

- Fine or imprisonment of up to two years
- Reimbursing any expenses incurred by the Danish state as a consequence of the false information.

### B. Information regarding possible verification by the authorities of the information you have supplied

The Danish Immigration Service may seek to verify the accuracy of the information you have given in this form. This may happen while the application is being reviewed or after the applicant has been granted a visa. Verification may be conducted at random and is not necessarily an indication that the Danish Immigration Service suspects you of providing false information.

Verification may involve the following:

- Checking public registers, such as the Central Business Register
- Contacting other authorities, such as municipalities

You may be asked to supply additional information as part of the verification process.

### C Information about the consequences connected to the applicants illegal stay in Denmark or another Schengen country

If the applicant is issued a visa, he/she is to leave the Schengen area within the validity of his/her visa. The validity of the visa can be found on the visa sticker. The duration of the stay is often longer than the number of days the visa is issued for. It is of the utmost importance that the applicant does not stay in Denmark for more days than the visa is valid for or later than the last day of the visa period.

If the applicant stays in Denmark or another Schengen country beyond the validity of the visa, he/she can become ineligible for a new visa for a period of 5 years. Is the duration of the overstay less than 1 month, the applicant will become ineligible for a new visa for 3 years.

### D. Consequences if the applicant is expelled from Denmark or applies for asylum in Denmark or another Schengen country

If the applicant upon entering Denmark is expelled either by administrative decision or by court order, or if the applicant applies for asylum in Denmark or another Schengen country, the applicant will not be eligible for obtaining a new visa for a period of 5 years.

### E. Information about possible consequences if the applicant applies for a residence permit while in Denmark on a visa (short term)

If the applicant is staying in Denmark on a visa (short term) and submits an application for a residence permit in this country, you need to be aware that it may have the following consequences:

- The applicant can become ineligible for a visa for five years (Aliens Act section 4 c).

However, the abovementioned consequences do not apply in the following cases:

- If the applicant is a child under 15 or a spouse applying for family reunification.
- If the applicant applies for a residence permit in order to study.
- If the applicant applies for a residence permit in order to participate in the cities of refuge program.
- If the applicant applies for a residence permit on the grounds of work, and meets the requirements to obtain a permit.
- If there are decisive humanitarian reasons for allowing the applicant to remain eligible for a visa or the guarantee not to be forfeited.

However, if the main purpose of the application for a residence permit is for the applicant to be allowed to remain in Denmark while the case is being processed, although it is evident that a residence permit cannot be granted, the applicant will not be eligible for a new visa even though the kind of residence permit in question is included in the list above.

## 11. Signature

**By signing below, I confirm that I have read, understood and accepted the terms laid out in section 10.**

Date and place

Signature